CIO Council Meeting Minutes

August 25, 2005
1:00 – 3:00 p.m.
Grimes Building, 1ˢᵗ Floor North Conference Room

In attendance: Dale Anthony, John Boccella, Harry Davis, Steve Gast, Robert Hellstern, Larry Grund, Richard Jacobs, Timothy McLaughlin, Steve Mosena, Jerry Reid; Judy Peters, Lesa Quinn, Laura Roeder-Grubb, Leon Schwartz, Lee Tack, Carol Stratemeyer, Lorrie Tritch, John Gillispie, Adam Kaufman, Bill Hubbard, Larry Brennan, Greg Fay, Larry Murphy

Mr. Murphy opened the meeting and introductions were made.

Greg Fay – Update and discussion Virus situation
        Discussion about Zotob.A virus – hit Friday, August 19 at 3:00 p.m. The outbreak hit state government and there was a huge amount of traffic on the net. This attack caused more traffic than the ICN firewall could handle and it shutdown the internet service. The problem was inside ICN firewalls. ICN blocked subnets so not as much traffic came in.

Lessons learned and procedures need implemented:

- Need IP addresses for all departments.
- ICN NOC would be a central point for communication
- A package left behind that is called SMS.exe
- Good idea to rebuild machine if infected.
- Need to have good information center.
- Need contact information and multiple ways to contact someone from each department.
    o Dale suggested using the Health Alert Network
- Need Comprehensive alert list.
- Each CIO needs to appoint a security contact person.
- Contact information for every CIO
- Need to have a standard operating procedure to follow

Lessons learned in Prevention:

- Patches are important
- Verify patch worked – need process.
- Exploit – known patch must patch and verify
- Unsecure Entry Places
- Service Pack II is more secure
- Standardization of devices
- No network connections that are unsecured.

John Gillispie claimed that the attack came in through the VPN. Lesa Quinn asked if this came in because of the colleges and schools starting – John Gillispie said no.

Subcommittees:
Steve Gast reported on Architecture/Infrastructure – did not meet this month.
Laura Roeder-Grubb reported on Education Committee.

Lesa Quinn reported on results of CIO Security Council Mtg and their recommendations.

- Reminders sent to each agency regarding November compliance with the Electronic Enterprise Security Policy. Remind them of deadlines.
- Continue Awareness Training
- Web Page – with necessary links, etc. See proposed web site. http://intranet.iowa.gov/information_security/
- Form a Computer Emergency Response Team (comprised of several technical members of state government to handle attacks, etc.
- Must have contact number for reporting purposes.
- State Security Group formed to review current practices, best practices, etc.
- Need Patch Management Standards and reminder given monthly to patch necessary equipment.
- We feel that many items that were originally tasked, are now completed by the ISO. Until we have further direction from the CIO Council, we will not be meeting on a monthly basis.

John Gillispie reported on the Technology Governance Board and the IT Strategic Plan that is now posted to the web site. The next Technology Governance Board meeting is September 8 and the Hoover Building, 4th Floor Conference room at 3:30. The new website is being published.

JCIO Update – Steve Gast reported

Consolidated purchase of equipment – Steve Mosena reported

Need to give vendors more time to bid and committee more time to evaluate before awarding bid. The previous bid was for 15 months. Looked into longer commitments, but have to have a certain amount before we qualify.

Need to standardize printers and can save a lot of money with a contract.

Pooled Technology – 9 applicants – 6.5 million total. John asked for volunteers by non-JCIO members to review by September 10. Lesa Quinn, Laura Roeder-Grubb and Steve Nichol volunteered.

ICN Update – Joe Cassis reported. He reported on the voice system is 20 years old and needs to be updated. TDN configuration cost 3 million dollars – Migration efforts will be 3-5 years. 1/3 of all users will be affected first. Remote locations are owned by agencies.

John Gillispie – Service Desk Report – Harold Bowman said that they are currently in a test environment and working on the basic project plan.

Meeting adjourned at 3:00 p.m.